



Santa Clara County Office of Education

Xavier De La Torre, Ed.D.
County Superintendent of Schools

Informational Bulletin

For Santa Clara County Districts

District Business & Advisory Services

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Cathy McKim, Manager-DBAS: 408-453-6588

Bulletin: 13-059

Date: March 19, 2013

To: District Fiscal Directors **Only** (Not for charter school directors)

From: Jason Vann, District Business Advisors

Re: **2012-13 P-2 Data Collection – Due to the COE on or before April 5, 2013**

Attached is the 2012-13 P-2 Revenue Limit Data Collection and certification form for you to complete. Return the data collection and certification form to your District Business Advisor (Advisor), **on or before April 5, 2013**. Data on this collection form will be used by the State to calculate your district's P-2 revenue limit certified in June 2013.

The completed revenue limit calculation and supporting documentation will be sent to you as soon as possible after your P-2 ADA dat file is made available to us, **but no later than May 10, 2013**. Those P-2 ADA dat files are due to our office on **April 22, 2013**.

FYI - Charter schools do not need to complete this form.

Should you have any questions concerning these forms, please contact your Advisor:

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Please share this information as deemed appropriate.

Below is the link to the DBAS Bulletin website page if you have problems downloading the data collection spreadsheet.

<http://www.sccoe.org/depts/dbas/portal/bulletins.asp>